

Identification requirements

List A - Proof of identity

- ✓ **Current Passport**
- ✓ **Current full UK driving licence (if photocard then both parts)**

List B - Proof of address

- ✓ **Current Full UK/EU driving licence (both photocard and counterpart are required)**
- ✓ **Vehicle registration document**
- ✓ **TV licence renewal document**
- ✓ **Utility bill (no more than 3 months old)**
- ✓ **Bank, building society, post office account statement (no more than 3 months old)**
- ✓ **Mortgage Statement for current year**
- ✓ **Benefit book**
- ✓ **Certificate of house Insurance for current year**
- ✓ **Council tax bill/payment book for current year**
- ✓ **Tenancy agreement**

The same document may not be used as items for both list A & B. You must supply us with the original documents and we will make copies and return the original documents to you.

Certified copies of documents (certified by another solicitor who must not only certify the documents but must certify that the photographic documentation correctly identifies you) are acceptable, if you are unable to supply the originals.

Please note that a change of name must be supported with documentary evidence such as marriage certificate.

We will need to check that the photographic documentation provided correctly identifies you and we will therefore require you to attend the office in person when providing it.



Luton office: 01582 725311
Harpenden office: 01582 715234
Milton Keynes office: 01908 304560

If you have any questions about the content of this checklist, please contact the Neves team:

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